

**HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD**  
**ANNUAL REPORT 2015/16**

**1 Purpose**

- 1.1 The Public Bodies (Joint Working)(Scotland) Act 2014 required Health Boards and Local Authorities to integrate planning for, and delivery of, certain adult health and social care services. They could also choose to integrate planning and delivery of other services – additional adult health and social care services beyond the minimum prescribed, and children’s health and social care services:
- 1.2 The Act required that the Local Authority and the Health Board jointly prepare, consult and then agree an Integration Scheme for the Local Authority area, prior to submission to Scottish Ministers for final approval. The Act stated that the purpose of an integration scheme was to set out:
- which integration model was to apply; and
  - the functions that were to be delegated in accordance with that model.
- 1.3 The remit of the Scottish Borders Health & Social Care Integration Joint Board was to plan and commission services to ensure national and local outcomes were met, based on providing a more person centred approach with a focus on supporting individuals, families and communities.
- 1.4 In line with the legislation, the Scottish Borders Health & Social Care Integration Joint Board was remitted to plan and oversee the delivery of the integrated services for which it had responsibility. In line with its Strategic Commissioning Plan, the Health & Social Care Integration Joint Board required that the Local Authority and Health Board provide services to match what was required and it would oversee performance and targets to ensure that delivery was in line with the outcomes.

**Vision, Aims and Outcomes**

- 1.5 By maximising the opportunities presented through legislation the Health & Social Care Integration Joint Board aimed to achieve the highest outcomes for the people of the Scottish Borders. By creating new integrated arrangements across health and social care it would enhance, strengthen and develop the formerly separate services for the provision of adult health and social care. By integrating service delivery and fulfilling the expectations of the Strategic Commissioning Plan it sought to enhance and promote the health and wellbeing of the people of the Scottish Borders.
- 1.6 Working with the Third and Independent Sector, it would provide a unified approach across the public sector with a common sense of purpose. It would engage with service users, carers, staff and members of the public to empower individuals and communities to be a driving force for how the services would be shaped and developed. In turn, it would deliver the best possible services that would be safe, of the highest quality, person centred, efficient and fair.

1.7 The main purpose of integration was to improve the wellbeing of people who used health and social care services, particularly those whose needs were complex and involved support from health and social care at the same time. The Health & Social Care Integration Joint Board set out within its Strategic Commissioning Plan how it was to deliver the National Health and Wellbeing Outcomes prescribed by the Scottish Ministers in Regulations under Section 5(1) of the Act namely:

- People are able to look after and improve their own health and wellbeing and live in good health for longer.
- People, including those with disabilities or long term conditions or who are frail are able to live, as far as reasonably practicable, independently and at home or in a homely setting in their community.
- People who use health and social care services have positive experiences of those services, and have their dignity respected.
- Health and social care services are centred on helping to maintain or improve the quality of life of people who use those services.
- Health and social care services contribute to reducing health inequalities.
- People who provide unpaid care are supported to look after their own health and wellbeing, including to reduce any negative impact of their caring role on their own health and wellbeing.
- People using health and social care services are safe from harm.
- People who work in health and social care services feel engaged with the work they do and are supported to continuously improve the information, support, care and treatment they provide.
- Resources are used effectively and efficiently in the provision of health and social care services.

1.8 During the period 2015/16 the Health & Social Care Integration Joint Board had the following functions:-

- delegated local authority functions as agreed by Council;
- delegated NHS functions as agreed by the Health Board;
- exercise NHS and Council functions relating to the development and delivery of the partnership Integration Plan;
- exercise NHS and Council functions relating to the development and delivery of the Integration Board's Strategic Plan;
- development of locality planning;
- development of a communication strategy for both internal and external use;
- development of joint performance management arrangements; and
- equalities impact assessment
- finances

1.9 To fulfil its remit the Health & Social Care Integration Joint Board:-

- informed and considered the implications for the integration of services in Scottish Borders of national developments pertaining to the passage through

Parliament of the Public Bodies (Joint Working) (Scotland) Bill, the work produced by the National Working Groups, and the content of any consequential regulations or guidance issued by Scottish Ministers.

## 2 Management Support

- 2.1 The Health & Social Care Integration Joint Board was supported in its work through the Chief Officer for Health & Social Care Integration.
- 2.2 During 2015/16 the Health & Social Care Integration Joint Board appointed an Interim Chief Financial Officer and a Chief Internal Auditor.

## 3 Professional Advice

- 3.1 The Health & Social Care Integration Joint Board had the authority to access appropriate professional advice and guidance to fulfil its remit.

## 4 Health & Social Care Integration Joint Board

- 4.1 The Health & Social Care Integration Joint Board for 2015/16 was chaired by Cllr Catriona Bhatia, the membership was as follows:-

Voting Membership	
Elected Members of Scottish Borders Council	Cllr Catriona Bhatia (Chair) Cllr David Parker <i>member until 07.03.16</i> Cllr Frances Renton Cllr John Mitchell Cllr Jim Torrance Cllr Iain Gillespie <i>member from 07.03.16</i>
NHS Borders Non Executive Members	Mrs Pat Alexander (Vice Chair) Mr John Raine Dr Stephen Mather Mr David Davidson Mrs Karen Hamilton
Non Voting Membership	
Chief Officer	Mrs Susan Manion
NHS Borders Medical Director	Dr Sheena MacDonald/Dr Cliff Sharp/Mr Andrew Murray
NHS Borders Director of Nursing, Midwifery & Acute Services	Mrs Evelyn Rodger
SBC Chief Social Work Officer	Mrs Elaine Torrance
Joint Staff Forum Chair	Mr David Bell
NHS Borders Staff Side	Mr John McLaren
Borders Voluntary Care Voice Coordinator	Miss Jenny Miller
Borders Carers Centre	Mrs Fiona Morrison
Public Partnership Forum Chair	Mr Andrew Leitch/Mrs Angela Trueman
GP	Dr Angus McVean
Attendees	

Board Secretary	Miss Iris Bishop
Interim Chief Financial Officer	Mr Paul McMenemy
NHS Borders Chief Executive	Mrs Jane Davidson
SBC Chief Executive	Mrs Tracey Logan
SBC Depute Chief Executive	Mrs Jeanette McDiarmid
NHS Borders Director of Finance	Mrs Carol Gillie
SBC Chief Financial Officer	Mr David Robertson
Programme Manager	Mr James Lamb/Ms Sandra Campbell
Director of Strategy Integration	Dr Eric Baijal
NHS Borders Director of Workforce & Planning	Mrs June Smyth
IJB Chief Internal Auditor	Mrs Jill Stacey

## 5 Meetings

5.1 The Health & Social Care Integration Joint Board met on eight occasions during the year from 1 April 2015 to 31 March 2016, on the following dates:-

- 27 April 2015
- 22 June 2015
- 10 August 2015
- 12 October 2015
- 14 December 2015
- 1 February 2016
- 7 March 2016
- 30 March 2016 – Extra ordinary meeting

5.2 The Health & Social Care Integration Joint Board also undertook a series of development sessions throughout 2015/16 on the following dates:-

- 20 May 2015
- 23 September 2015
- 11 November 2015
- 20 January 2016

5.3 Appendix 1 details the schedule of business for 2015/16 and Appendix 2 the attendance record for 2015/16.

**6 Conclusion**

6.1 The Health & Social Care Integration Joint Board has worked to develop the joint agenda and strengthen the partnership between NHS Borders, Scottish Borders Council, the voluntary sector and the public.

**7 Statement of Approval**

7.1 The report has been produced as a record of work undertaken during the year ending 31 March 2016.

Approved by: Cllr Catriona Bhatia (Chair)

Signed: .....(Cllr Catriona Bhatia)

Date: .....

**Health & Social Care Integration Joint Board**  
**Schedule of Business considered: 1 April 2015 to 31 March 2016**

Date of Meeting	Title of Business Discussed
27 April 2015 Not quorate	Minutes of Previous Meeting on 9 March 2015 Matters Arising & Action Tracker
	<b>STRATEGY</b>
	Programme Highlight Report Draft Strategic Plan Communications and Stakeholder Engagement Organisational Development Plan Interim Standing Orders
	<b>GOVERNANCE</b>
	Scheme of Integration Update Annual Report 2014/15
	<b>FINANCE</b>
	Monitoring of the Shadow Integrated Budget 2014/15 Integrated Budget 2015/16 Integrated Care Fund Update
Date of Meeting	Title of Business Discussed
22 June 2015	Minutes of Previous Meeting of 9 March 2015 & 27 April 2015 Matters Arising & Action Tracker
	<b>STRATEGY</b>
	Programme Highlight Report Draft Strategic Plan
	<b>GOVERNANCE</b>
	Nursing & Midwifery Council (NMC) proposed model for Revalidation Business Cycle 2015/16
	<b>FINANCE</b>
	Monitoring of the Shadow Integrated Budget 2014/15 Monitoring of the Shadow Integrated Budget 2015/16
Date of Meeting	Title of Business Discussed
10 August 2015	Minutes of Previous Meeting of 22 June 2015 Matters Arising & Action Tracker
	<b>STRATEGY</b>
	Development of Draft Strategic Plan
	<b>GOVERNANCE</b>
	Programme Highlight Report Interim Standing Orders Integration Scheme Update Communications Update
	<b>DEVELOPMENT UPDATES</b>
	Mental Health Service Update Integration: The difference it can make to individuals Transforming Nursing & Midwifery Roles

	Exploring the implications for integration of social work services
	FINANCE
	Monitoring of the Integration Joint Budget 2015/16 Chief Financial Officer Update
<b>Date of Meeting</b>	<b>Title of Business Discussed</b>
12 October 2015	Minutes of Previous Meeting of 10 August 2015 Matters Arising & Action Tracker
	STRATEGY
	Consultation on the Draft Strategic Plan Integrated Care Fund Progress Report
	GOVERNANCE
	Programme Highlight Report Integration Scheme update Communications Update
	FINANCE
	Monitoring of the Integration Joint Budget 2015/16
	FOR INFORMATION
	NHS Borders Winter Plan 2015/16 Annual Report of the Chief Social Work Officer 2014/15
<b>Date of Meeting</b>	<b>Title of Business Discussed</b>
14 December 2015	Minutes of Previous Meeting of 12 October 2015 Matters Arising & Action Tracker
	STRATEGY
	Update on consultation on draft Strategic Plan Organisational Development Plan Update on Scottish Borders Dementia Strategy
	GOVERNANCE
	H&SC Integration Programme: End of Phase 1 Report Chief Officer Report H&SC Integration Joint Board Business Cycle 2016 Integrated Joint Board Governance – Draft Financial Regulations
	FINANCE
	Monitoring of the Integration Joint Budget 2015/16 Integrated Care Plan Update
	FOR INFORMATION
	Committee Minutes
<b>Date of Meeting</b>	<b>Title of Business Discussed</b>
1 February 2016	Minutes of Previous Meeting of 14 December 2015 Matters Arising & Action Tracker
	STRATEGY
	Health & Social Care Strategic Commissioning Plan Integrated Care Fund Progress Update
	GOVERNANCE
	Chief Officer's Report Communications Update Appointment of Chief Internal Auditor Integration Joint Board Audit Committee arrangements

	<b>FINANCE</b>
	Monitoring of the Integration Joint Budget 2015/16 Integrated Joint Board Governance – draft financial regulations
	<b>FOR INFORMATION</b>
	Committee minutes Audit Scotland Report Chief Financial Officer
<b>From Saturday 6 February 2016 the Scottish Borders Health &amp; Social Care Integration Joint Board was legally established</b>	
<b>Date of Meeting</b>	<b>Title of Business Discussed</b>
7 March 2016	Minutes of Previous Meeting of 1 February 2016 Matters Arising & Action Tracker
	<b>GOVERNANCE</b>
	Code of Corporate Governance Workforce Planning Framework
	<b>STRATEGY</b>
	Health & Social Care Strategic Plan
	<b>FINANCE</b>
	Monitoring of the Integration Joint Budget 2015/16 Integrated Resources Advisory Group Financial Statement and assurance over the sufficiency of resources
	<b>FOR INFORMATION</b>
	Chief Officer's Report Committee minutes
<b>Date of Meeting</b>	<b>Title of Business Discussed</b>
30 March 2016 Extraordinary meeting	H&SC Partnership Financial Statement 2016/17 and assurance over the sufficiency of resources



**Health & Social Care Integration Joint Board**  
**Attendance Record: 1 April 2015 to 31 March 2016**

<b>VOTING MEMBERS</b>	<b>27.04.15</b>	<b>22.06.15</b>	<b>10.08.15</b>	<b>12.10.15</b>	<b>14.12.15</b>	<b>01.02.16</b>	<b>07.03.16</b>	<b>30.03.16 Extra Ordinary</b>
Cllr Catriona Bhatia (Chair) SBC Elected Member	P	P	P	A	P	P	P	A
Cllr David Parker SBC Elected Member <i>Member until 07.03.16</i>	A	A	P	A	A	A	-	-
Cllr Iain Gillespie SBC Elected Member <i>Member from 07.03.16</i>	-	-	-	-	-	-	P	P
Cllr Frances Renton SBC Elected Member	A	P	P	P	P	A	P	P
Cllr John Mitchell SBC Elected Member	A	P	P	P	P	P	P	P
Cllr Jim Torrance SBC Elected Member	P	A	P	P	A	P	A	A
Mrs Pat Alexander (Vice Chair) NHS Borders Non Executive	P	A	P	P	P	P	P	P
Mrs Karen Hamilton NHS Borders Non Executive	P	P	A	P	P	P	P	P
Dr Stephen Mather NHS Borders Non Executive	A	P	P	P	P	A	P	P
Mr David Davidson NHS Borders Non Executive	P	P	P	P	P	P	P	P
Mr John Raine NHS Borders Non Executive	A	P	P	A	P	A	P	P

<b>NON VOTING MEMBERS</b>	<b>27.04.15</b>	<b>22.06.15</b>	<b>10.08.15</b>	<b>12.10.15</b>	<b>14.12.15</b>	<b>01.02.16</b>	<b>07.03.16</b>	<b>30.03.16 Extra Ordinary</b>
Mrs Susan Manion Chief Officer	P	P	P	P	P	P	P	P
Dr Sheena MacDonald NHS Borders Medical Director <i>Retired 31.12.15</i> <i>Deputy Cliff Sharp</i>	A	A	D	A	A	-	-	-
Dr Cliff Sharp NHS Borders Interim Medical Director <i>Member from 01.01.16 to</i> <i>22.03.16</i>	-	-	-	-	-	P	P	-
Dr Andrew Murray NHS Borders Medical Director <i>Member from 22.03.16</i>	-	-	-	-	-	-	-	P
Mrs Evelyn Rodger NHS Borders Director of Nursing, Midwifery & Acute Services	P	P	A	P	P	P	P	A
Mrs Elaine Torrance SBC Chief Social Work Officer	P	P	P	P	A	A	P	A
Mr David Bell Joint Staff Forum Chair	P	P	A	P	P	P	P	P
Mr John McLaren NHS Borders Staff Side	P	P	P	A	P	P	P	A
Miss Jenny Miller Borders Voluntary Care Voice Coordinator	A	A	O	P	A	P	A	P
Mrs Fiona Morrison Borders Carers Centre <i>Deputy L Gallacher/L Jackson</i>	D	P	P	A	A	D	D	A
Mr Andrew Leitch Public Partnership Forum Chair	O	A	P	O	O	-	-	-

<i>Member until 01.02.16</i>								
<b>NON VOTING MEMBERS</b>	<b>27.04.15</b>	<b>22.06.15</b>	<b>10.08.15</b>	<b>12.10.15</b>	<b>14.12.15</b>	<b>01.02.16</b>	<b>07.03.16</b>	<b>30.03.16 Extra Ordinary</b>
Mrs Angela Trueman Public Partnership Forum <i>Member from 01.02.16</i>	-	-	-	-	-	P	P	P
Dr Angus McVean GP <i>Member from 12.10.15</i>	-	-	-	P	P	P	P	A
<b>ATTENDEES</b>	<b>27.04.15</b>	<b>22.06.15</b>	<b>10.08.15</b>	<b>12.10.15</b>	<b>14.12.15</b>	<b>01.02.16</b>	<b>07.03.16</b>	<b>30.03.16 Extra Ordinary</b>
Miss Iris Bishop Board Secretary	P	P	A	P	P	P	P	P
Mr Paul McMenamin Interim Chief Financial Officer <i>Attendee from 01.02.16</i>	-	-	-	-	-	P	P	P
Mrs Jane Davidson NHS Borders Chief Executive	P	P	P	A	P	P	P	P
Mrs Tracey Logan SBC Chief Executive	A	P	P	P	A	A	P	A
Mrs Jeanette McDiarmid SBC Depute Chief Executive	A	A	P	P	P	A	A	P
Mrs Carol Gillie NHS Borders Director of Finance	P	P	P	P	P	P	P	A
Mr David Robertson SBC Chief Financial Officer	P	P	P	P	P	A	P	P
Mr James Lamb Programme Manager <i>Attendee until 14.12.15</i>	P	P	A	P	P	-	-	-
Ms Sandra Campbell Programme Manager <i>Attendee from 14.12.15</i>	-	-	-	-	P	P	P	A

Dr Eric Baijal Director of Strategy Integration	-	P	A	P	P	P	P	P
Mrs June Smyth NHS Borders Director of Workforce & Planning <i>Attendee from 14.12.15</i>	-	-	-	-	P	A	A	A
Mrs Jill Stacey IJB Chief Internal Auditor <i>Attendee from 01.02.16</i>	-	-	-	-	-	P	P	P

P = Present / A = Apologies / 0 = Did Not Attend/No Apologies received / D = Deputy